

# William F. Hutson Graduate Award for Outstanding Research Achievement by a Microbiology Graduate Student

The William F. Hutson Graduate Award is made possible through an endowment fund in the name of Dr. William F. Hutson. Before pursuing his medical degree, Dr. Hutson received both his BS and MS from the University of Tennessee. Throughout his life, Dr. Hutson remained an enthusiast of the Smoky Mountains, even contributing to a handbook about the wildflowers of the Great Smoky Mountains. One (or more) graduate student(s) in the Microbiology Department will be selected by the Awards Committee based on their record of achievements at the University of Tennessee. The award is \$1,000.

The competition is open to all currently enrolled graduate students in the Microbiology Department. The exceptions are last year's awardees. It is an award based on achievements at UTK. Therefore, students early in their graduate study at UTK should realistically consider whether their record of accomplishments merit the effort to complete an application.

An application for the award shall consist of the following:

- Current curriculum vitae, including a list of fellowships, travel awards, and other recognitions that have occurred while at UTK
- Statement by the student describing their research and its contribution to their discipline (limit one page)
- Two letters of reference - one from the student's major professor and another from an individual familiar with the student's research, especially while at UTK. Names of references should be included with the application.\*
- Copy of their UTK transcript (may be a student issued copy)
- Copies of reprints, including published abstracts, of work completed at UTK and other evidence of accomplishments.

The judging committee will be asked to evaluate applications based on the following criteria:

- The scope, significance and balance of scientific achievements while at UTK
- The potential for future growth, as evidenced by accomplishments while a student

These application materials should be submitted as a PDF to [microbiology@utk.edu](mailto:microbiology@utk.edu) with "Graduate Award Application" in the subject line by **APRIL 16, 2018**.

**\*Acceptable forms of reference letters:**

Letters can be mailed to: Department of Microbiology, M409 WLS, Knoxville, TN, 37996 Attention: Awards Committee

- ❖ Letters can be hand carried by faculty to M409 WLS
- ❖ PDFs of letters can be emailed to [microbiology@utk.edu](mailto:microbiology@utk.edu) from faculty utk.edu email addresses
- ❖ PDFs of letters coming from outside the university can be emailed to [microbiology@utk.edu](mailto:microbiology@utk.edu) provided the sender's email address reflects the official domain of the educational institution (xxx.edu) and official letterhead is used.